

Michele L. Keilman, DPE

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INSTRUMENT RATING - Practical Exam Appointment Request Form

Upon completion, please text or email:

- 1) This form with completed checklist
- 2) Written exam results

****Cross-country scenario and weight and balance data will be texted or emailed before the exam.**

Test Date: _____ Location: _____]

Applicants Name: _____ Pilot Certificate Number: _____

Phone: _____ E-Mail: _____

CFI Name: _____ School: _____

CFI Phone: _____ CFI Certificate Number: _____

FAA Medical Certificate or Basic Med? _____ Is this a Re-test? _____

IACRA APPLICATION ID: _____ FTN: _____

Will you be applying for a pilot certificate or rating based on your foreign pilot license? Y N Country: _____

Part 61 or Part 141 Date on Graduation Certificate. _____ School Number: _____

Expected Aircraft N _____ Make/Model _____

LOGBOOK ENDORSEMENT CHECKLIST

This is the minimum endorsements required. You may have additional endorsements.

- Ground Instruction logged per 61.65(b)
- TSA Endorsement 49 CFR 1552.3(h) (Not Required)
- Prerequisites for practical test 61.39(a)(6)(i) and (ii)
- Review of deficiencies on knowledge test 61.39 (a)(6)(iii)
- Knowledge Test 61.35(a)(1) and 61.65(a) and (b)
- Flight proficiency/practical test 61.65(a)(6)

LOGBOOK EXPERIENCE CHECKLIST

- 50 Hours Cross Country PIC
- 40 Hours Simulated or Actual IFR
- 3 Hours Prep for the exam within the preceding 2 calendar months
- 1 IFR Dual Cross Country Flight (Minimum 250 NM) with 3 different approaches at 3 different airports

Date: _____

	Airport	Approach
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- | | | |
|---|-------|-------|
| 1 | _____ | _____ |
| 2 | _____ | _____ |
| 3 | _____ | _____ |

Call or text anytime with questions.

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Appointment Time: _____ **Location:** ECP / 54J

Cross Country Destination: _____

Rear Passengers? No / Yes – Weight: _____

Examiner Weight: _____ **Baggage:** _____

Additional Notes: _____

BRING TO THE EXAM CHECKLIST

Aircraft

- Completed Aircraft Airworthiness Checklist
- Aircraft Maintenance Records
- AD Compliance Record
- Aircraft Documents (AROW – Bring physical documents into building for exam)
- Photo of the cockpit showing the electronics
- Verify Inop Equipment is properly noted in the maintenance records and in the aircraft

Personal Records

- Pilot Logbook with pages added at the bottom and completed pages signed
- Photo ID (Current with residential address and signature)
- Medical Certificate or BasicMed qualification
- IACRA Username & Password
- Pilot Certificate (signed on back)
- Knowledge Test Results
- *If Part 141, bring your training record and a copy of your school's TCO

Personal Equipment & Flight Planning

- View Limiting device
- Current Charts (paper or electronic)
- Navigation Log Completed with CURRENT Weather (Paper or electronic)
- Weather Briefing for the planned cross country flight
- Performance Calculations
- Flight Plan Form (Paper or electronic)

Examiners Fee – \$950.00

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